



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SRI MAHAYOGI LAKSHMAMMA GOVERNMENT DEGREE COLLEGE, YEMMIGANUR
• Name of the Head of the institution	Dr. K. Mahaboob Basha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08512295296
• Mobile No:	9701726027
• Registered e-mail	yemmiganur.gdc@gmail.com
• Alternate e-mail	iqac.sml@gmail.com
• Address	SML Govt. Degree College
• City/Town	Yemmiganur
• State/UT	Andhra Pradesh
• Pin Code	518360
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Rayalaseema University, Kurnool				
• Name of the IQAC Coordinator	Dr. M. Suseelamma				
• Phone No.	9491590239				
• Alternate phone No.	9701726027				
• Mobile	9491590239				
• IQAC e-mail address	iqac.sml@gmail.com				
• Alternate e-mail address	yemmiganur.gdc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gdcyemmiganur.ac.in/assets/aqar2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcyemmiganur.ac.in/assets/ac2021-22_ug_III_V_sem.jpg				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.12	2014	10/12/2014	09/12/2019
6.Date of Establishment of IQAC			02/11/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
SML Government Degree College, Yemmiganur	General Budget	State Government	2020 365	297567	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Preparation of Institutional Academic Action Plan for every year, AQAR and AADPI of the Institution, ISO Quality Manual, Taking feed back from students and teachers.		
Implementation of certain finishing school activities such as student seminars, assignments, student study projects, quiz programmes etc. to bring transition rate among the students and providing interaction with experts and hands on experience, exposure to realia by conducting field trips, study tours etc.		
Promoting Virtual learning Environment on Campus through functioning of Virtual Class room, Virtual Classes, Skill Development Programmes, Digital Classes, LMS, Enrollment of Staff and students in MOOCs. Especially in the back drop of Covid 19 Pandemic Lock down, the faculty have conducted on line classes, Online Guest Lectures, Online quiz programmes from 10-08-2020 to 30-09-2020 & 10-05-2021 to 14-08-2021 in order to make the students engaged in learning process through out the lock down period.		
Conducting Remedial Coaching Classes in all subjects with the in house lecturers and with the expert lecturers from the neighboring Colleges through online mode to bridge the gap between slow learners and advanced learners.		
Conducting awareness programmes on career guidance and coaching for entrance examinations for PG Courses.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of Institutional Academic action plan	Prepared the Institutional Academic action plan and approved it in IQAC meeting held on 15.09.2020
Active participation in Online Classes	Due to COVID-19 pandemic situation and as the Lock down is imposed, the online teaching learning process has been conducted from 10.08.2020 to 30.09.2020 and 10.5.2021 to 14.08.2021. All the teaching faculty have conducted online classes through G-suite.
Career orientation, Guidance and Counselling by conducting training programmes, Job awareness program & campus drives.	Conducted awareness program on Job opportunities and Civil Services by Sri. K. Balaraju, Panchayat Secretary on 05-01-2021. Awareness on Banking Exams, Bank Jobs given by Dr. K. Mahaboob Basha, Principal. Awareness on Career opportunities and placements given by Dr.M.Ramakrishna, Lect. in Economics.
PG entrance coaching	Provided PG entrance coaching and material supplementation throughout the year. Faculty have conducted PG entrance coaching and material supplementation was done. As a result 10 students got PG admission in various universities.
Implementation of finishing school activities at department level	Implemented certain set of finishing school activities i.e. Seminars, Group Discussions, Just a Minute, Student study Projects, Field Trips, Poster exhibition. District level quiz competition conducted on the eve of National Mathematics Day on

	22-12-2021.
Conduct of Society Outreach programmes	Students have participated in different society outreach Programs, community based services and Swachh Bharath Programs.
Preparation and submission of AQAR for 2019-20 and AADPI for the academic year 2020-21.	AQAR for the year 2019-20 was submitted. AADPI was prepared and submitted to RJD, CCE for the assessment.
Conduct of Certificate courses	Conducted Three certificate courses by the departments of Physics, Botany and Commerce. On toto 70 students were benefited.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	13/05/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	24/02/2022

Extended Profile

1. Programme

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1

688

Number of students during the year

File Description	Documents
Data Template	View File

2.2

285

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

135

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

51

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

26

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	688
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	285
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	135
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	51
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	26
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	775762
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is an affiliated College to Rayalaseema University, Kurnool, and adheres to the Academic Calendar issued by the University. The institution ensures an effective mechanism for curriculum delivery through a well-planned implementation of the Academic Calendar issued by the Parent University which has relevance to the regional/national/ global developmental needs with well-defined and informed learning objectives, outcomes, and the expected competencies.

Academic Calendar: The Parent University releases Academic Calendar, specifying the date of reopening, duration of each semester, dates of commencing internal examinations, and semester-end examinations along with the information related to the last date of working and term holidays. All the lecturers of every subject prepare an Annual curricular plan according to their workload and timetable. The Curriculum is also incorporated with the cross-cutting issues relevant to Culture, Gender, Environment

sustainability Human values, Professional Ethics, Leadership education, development of soft skills, language and presentation skills, etc. as foundation courses.

Curriculum Documentation: The implementation of the curricular plan will be documented day-wise and class-wise in the teaching diary of every lecturer. Annual feedback from students on Teachers' performance, Curriculum, and its modifications is obtained and the analysis of feedback will be submitted to BOS, RU for the further modifications.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcyemmiganur.ac.in/assets/ac2021-22 ug III V sem.jpg

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation starts from the admission itself. Bridge Courses are being offered to prepare the students for the present course content. It is an incessant process in Classrooms by observing, giving attention to the students' active participation and concentration on teaching.

Student - Mentor system helps to identify the barriers such as health, economic status, shabbiness, Language, etc. make the students overcome them.

After the completion of every unit all the teachers conduct student performance-enhancing activities such as assignments, slip tests, Glossary tests, Crossword puzzles, Short answered questions tests, Essay writing, elocution, quiz, Poster competitions, student seminars, JAMs, Group Discussions, study projects, etc. in order to evaluate the students' performance.

Special care is taken to bring the transition rate among the slow learners by implementing remedial coaching and finishing school activities to bridge the gap between slow and advanced learners.

The Physical education department conducts a talent hunt at the beginning of the year and provides special coaching beyond college hours to the identified students' with Games and sports skills.

Students' performance is assessed by conducting internal, semester-end examinations. In order to promote the success rate and to motivate, the students are honored with incentives and gifts.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcyemmiganur.ac.in/assets/ac2021-22 ug III V sem.jpg

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

70

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

70

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and

Sustainability into the Curriculum as Foundation Courses.

Human Values and Professional Ethics:

This course is instructed for all UG Programs and is a compulsory course for all the students which teaches the basic values required to ensure a harmonious existence of humanity.

Environmental Studies: This course is instructed for all UG Programs. To ensure environmental consciousness and to make the students aware of the necessity of environmental protection. A compulsory foundation course on Environmental Education is introduced for all programs of study. The course sensitizes the students to the burning environmental issues plaguing the world in general and our nation in particular. The course also dwells upon the sustainability measures to be undertaken to make the world a better place for our future generations.

Leadership Education:

This course enables the students to think critically about the obstacles and challenges in the process of decision-making. It aims to transform students into good leaders.

Entrepreneurship Management:

This course orient the students to the concept, need, and process of entrepreneurship and help them to understand the market, types of business, and parameters for selecting and running an enterprise successfully.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.gdcyemmiganur.ac.in/admn/uploads/141-142.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

301

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are identified as advanced, moderate, and slow learners based on intermediate marks, internal and external exam results, and programs are planned and imparted accordingly. Various student-centric activities like seminars, group discussions, quizzes, Study projects, field trips, and assignments are conducted to facilitate active student-centric learning and bridge the gap between learners of various levels.

Bridge Course is offered at the beginning of the program to impart fundamental knowledge in various courses of their study to minimize the conceptual gap among the students.

For Slow Learners:

Remedial coaching classes are conducted. Special guidance is given during seminars, assignments, and other modes of internal assessment, and in regular classes.

For Advanced Learners:

Study projects, certificate courses, courses through MOOCs, SWAYAM, and NPTEL platform are offered, and participation in the national webinars, and workshops is encouraged. The meritorious students are given proficiency and endowment prizes every year.

Mentor and mentee system, invited lectures and educational visits, career guidance, and job-oriented training through JKC, open access to the library, and e-learning through virtual classes, Digital classrooms, ELL, and JKC, to learn on their own, are provided. UG students for PG CET and PG students for APSET, NET, and competitive examinations are encouraged to prepare.

File Description	Documents
Link for additional Information	http://gdcyemmiganur.ac.in/admn/uploads/SP_O organised.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
688	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centric methods are adopted to enhance the teaching-learning experience. Recapitulation, Brainstorming, Assignments, seminars, study projects, and various group activities like group discussion, peer learning, poster presentation, teaching aids preparation, exhibitions, quiz, crossword puzzles, etc. are conducted to facilitate active student-centric learning. Subject Bulletin Boards are maintained by the students to display, to update students with recent trends and developments in the subjects concerned. Students are motivated to use the central library, Inflibnet and other e-resources, ELL lab, Virtual lab and have access to cutting-edge technology in experimentation. LCD, Smart Board and Audio-Visual aids are used for better concept clarity and understanding. YouTube videos, CCE LMS, NPTEL video lectures, SWAYAM videos, MOOCs courses, Web-based case studies, Educational websites, and O-labs are used for blended classroom teaching. Educational/field trips to various places like research labs/centers and places of historical importance to give them first-hand learning experience and to inculcate a sense of scientific temper and Indian culture and tradition in them. Student exchange programs are organized to share knowledge and expertise with the students of other colleges. Certificate courses and study projects are offered for experiential learning. State and National Webinars are organized in the college by inviting experts from Academia.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/scm.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools including online resources for effective teaching and learning process. During the COVID-19 pandemic, the process of blended teaching and learning was adopted. In addition to the off-line teaching methodologies, the faculty use various ICT-enabled tools for an effective teaching-learning process. 3 digital classrooms, JKC lab, ELL lab, and Botany lab are provided with an LCD projector and internet facility to access e-content and online video lessons. Various departments in the college are provided computers with internet facility. The college is provided with one virtual classroom for sharing knowledge and expertise with other colleges. Faculty members are involved in the development of e-content, video making, and question bank generation for the Learning Management System of Commissionerate of Collegiate Education, Andhra Pradesh. All the faculty and students are encouraged to do MOOCS from SWAYAM, SWAYAMPRAKHA, NPTEL, COURSERA, and other e-courses platforms to update themselves with recent developments in their field. Our college is provided with one computer laboratory with an internet facility to promote independent learning among students. The college library is provided with N-LIST membership which gives free access to various research journals and reference books. All the students are encouraged to make use of this facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdcyemmiganur.ac.in/admn/uploads/icttools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

110

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Mechanism of Internal assessment starts from the admissions. Bridge Courses are being offered to prepare the students who are not having previous knowledge of the course content. Student - Mentor system helps to identify the barriers such as health, economic status, shabbiness, Language, etc. To help the students to overcome them. After the completion of every unit student performance-enhancing activities such as assignments, Glossary tests, Crossword puzzles, Short answered questions tests, Essay writing, elocution, quiz, poster competitions, student seminars, JAMS, Group Discussions, and study projects are conducted. In the university prescribed semester system, there is an internal examination and an external examination for the assessment of student performance. The internal assessment includes an internal examination for 20 marks and a seminar presentation for 10 marks and 30 marks in toto. The remedial coaching and certain finishing school activities are conducted to bridge the gap between slow learners and advanced learners. Evaluation of students is done subject-wise and group-wise. After evaluation, the students are informed of their performance and progress. Remedial Classes are offered to slow learners and material is supplied. The rewards, gold medals, and appreciation certificates are issued to promote success and motivate students.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/intasst.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to internal examinations are a few as the mechanism of internal assessment is transparent and robust. The college examination branch conducts the internal examinations meticulously with utmost care. The grievances from the students are given below:

- 1.Requested for the timely display of internal marks on the notice board
- 2.Requested for the question papers from the prescribed syllabus.
- 3.Requested for the revaluation of the undervaluated papers.

The examination committee positively responded and redressed the above by consulting with the concerned departments under the chairmanship of principal.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/252.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program outcomes, programme specific outcomes, course outcomes, and the core syllabus of the Programmes, which aim at imparting knowledge and skills which are essential for building students' competence, personality, and ability to suit the present market need, were framed and approved by APSHE and modified by the BOS of Rayalaseema University based on the needs and relevancy as

well. There is also an emphasis on the holistic development of the students. The POs, PSOs, and COs are so stated, keeping in view the prime motto of the college i.e. "Sraddhavan Labhate Gnanam" and the Noble Mission of the College to work for the holistic development of students. Awareness programs on Programme outcomes and course outcomes are conducted for the students at the beginning of the academic year, and encouraged to work towards achieving course outcomes throughout the course. A detailed abstract of POS, PSOs and COs is placed on the College website to create awareness among the stakeholders.

Programmes Offered

S.No.

Programmes

UG Programmes

1

B.Sc. MPC/ BZC/ MPCs

2

B.A. HEP

3

B.Com General / Computer applications

Languages

1

Telugu

2

English

PG Programmes

1

MA Telugu

2

MA Economics

3

MA English

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcyemmiganur.ac.in/admn/uploads/oucomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Programme Outcomes and Course Outcomes is done on a regular basis. The evaluation includes Internal and External evaluation. The college conducts an internal evaluation and the University i.e., Rayalaseema University, conducts an external evaluation.

The internal evaluation consists of assignments at the end of each unit, question and answer sessions, slip tests, general observation of the students' performance, a seminar for 10 marks, and two internal examinations for 20 marks for each exam, an average of the results of the two internal examinations is taken as a final outcome of the course at the college level. participation and performance in various co-curricular activities, extra-curricular activities, higher education, and placement is also considered for internal evaluation of the student.

The external evaluation consists of a semester-end examination for 70 marks. At the end of each semester, an examination is conducted and it is evaluated by the subject experts keeping the students' details unknown to the evaluator.

The results of internal and external examinations are announced by the university placing them on the website representing the

outcomes of the programme and course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcyemmiganur.ac.in/admn/uploads/pa ssper.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****102**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gdcyemmiganur.ac.in/admn/uploads/pa ssper.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<http://gdcyemmiganur.ac.in/admn/uploads/271sss.pdf>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****10000 rupees**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://gdcyemmiganur.ac.in/assets/projectgrants10000.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, under the constituent bodies of NSS, with its 100 volunteers, and Red Ribbon Club actively participate in extension activities for community development, sensitizing the students on social issues, and their holistic development.

RED RIBBON CLUB: It aims at harnessing the potential of the youth for community service by equipping them with correct information on physical and mental health, social abuse, nutritional aspects, reproductive health, and blood donations.

National Service Scheme: Functions with the motto "NOT ME- BUT YOU" and develops a meaningful linkage between the campus and the

community.

NSS, RRC collectively organize various community services related activities like swachh bharat programmes viz. clean and green, plantations, awareness on health and hygiene, awareness on HIV/AIDS, TB, STI, and Blood Donation.

NSS organizes awareness programs on government welfare schemes viz. Swachh Bharat Abhiyan, Jagananna Swachh Sankalpam, Cleanliness drive, Digital India, Covid-19 Test Camp, Road safety rally, Women safety and protection, the importance of girl child.

Celebrates important days like World Environment Day, International Yoga Day, World Ozone Day, NSS Day, Rashtriya Ektha Divas (National Unity Day), National Education Day, Constitution Day, Human Rights Day, World Aids Day, National Pollution Control Day, Road Safety Day, National Voters Day, etc.

File Description	Documents
Paste link for additional information	http://gdcmymiganur.ac.in/admn/uploads/3331.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

46

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2755

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has sufficient infrastructure facilities viz., classrooms, laboratories, computing equipment, and a playground in the campus area of around 10 acres with green land and full tree cover providing a very pleasant and eco-friendly environment.

Class Rooms:

The college has 15 well-furnished and spacious classrooms with good ventilation. Among them, 04 classrooms are equipped with ICT facilities like LCD projectors and internet connectivity.

Laboratories:

Particulars of Lab or Equipment

Number

Zoology

01

Botany

01

Chemistry

01

Physics

01

English Language Lab

01

Jawahar Knowledge Center

01

Computer Lab

01

Total computers with LAN facility

80

Printers

14

Copiers

05

LCD projectors

07

Internet Bandwidth

100 MBPS

Seminar Halls:

The college has 01 seminar hall hosting equipped with White Board, Stage, Podium, and a portable internet-connected Public Address System.

Library:

The library has a collection of 23,279 books comprising 9,000 latest volumes of textbooks. There are 1500 reference books, and 12,500 books on other subjects, 201 CDs collection. The college maintains 11 departmental libraries and subscribes to INFLIBNET.

Other Infrastructure

The college has one mineral water plant, a botanical garden with 70 different medicinal plants, three rainwater harvesting pits, Fish pond, Zoology museum housing 70 different specimens, and 22 toilets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/411AddlInfoinfrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college explores, recognizes, and nourishes all the dimensions of students. A playground of 4.5 acres and a seminar hall for indoor games and sports enables the students to participate in huge numbers in many sports and games at a time.

Sports and Games field and ground

The college encourages and involves the students in sports and

games since its inception in 1982. The physical Director, equipped with sports and games material, trains the students. Students actively participate in Intra and Inter College, District, State, and National level Sports and Games.

S.No.

Name of the court

Dimensions/ Size

1.

Volleyball Court

18x 9 meters

2.

Ball badminton court

12 by 24 meters

3.

Kho-kho court

36 by 18 meters

4.

Kabaddi court

12X 8 Meters

5.

Tennikoit court

12.22x 5.5 meters

Cultural Activities and Yoga

Various cultural activities are planned to explore intelligence and skills of various kinds. The college as a whole and in collaboration with the NSS Unit and other departments organizes

cultural activities. The college has an open stage, a portico in the administrative building, an open ground, a portable public address system, and a shed for conducting yoga and other cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/412infragameessports.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/413ICTenabledTeaching.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

171090

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not yet automated. The automation process is at initial stage.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates software in accordance with IT equipment's version, compatibility, and support. During the year 11 computers in English Language Lab having windows 7 32-bit operating systems were updated to Windows 7 64-bit operating system. Tally accounting software is now installed on 28 computers available in the English Language Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

604672

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

System for maintenance and utilization of physical, academic, and support facilities:

All the physical, Academic, and Support Facilities are purchased in accordance with the rules and procedures of CCE, AP, and the Government of Andhra Pradesh. At the college, staff resolutions are taken for each and every procedure and the Cost Completion

certificates and utilization certificates are sent to the funding agency.

Maintenance:

The institution receives funds from State Govt., UGC, RUSA, etc to establish and enhance physical, academic, and support facilities. Stock registers are maintained as per the norms and principles of the funding agency. The repairs, renovations, and replacement of components and all the maintenance of the infrastructure are met from the Special Fee fund, additional special fee fund, general budget, OOE, etc at the request of in-charges. NSS volunteers take the responsibility for greenery maintenance on the campus.

Utilization:

The infrastructure is put to the maximum use by assigning each infrastructure facility to an in-charge and the principal acts as the highest authority at the college level for guiding, instructing, and taking necessary actions for maximum effective utilization. Timely staff meetings are conducted for open discussions, suggestions, and making resolutions on issues related to maintenance and utilization.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

580

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gdcyemmiganur.ac.in/admn/uploads/513AddlInfo.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

320

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

320

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The active participation of Student Council and representatives of students in College extension activities such as NSS conducting Society outreach programmes, Swachh Bharat Abhiyaan and rallies is remarkable. They have created a profound influence on local society with their significant rallies on HIV/AIDS, Right to Vote, Swachha Bharath, Medical camps, AIDS awareness, Women empowerment, Gender rights, Right to information, National integration, etc. to create a sense of awareness on social, Cultural, Gender, Health and environmental issues. The student representatives are the members of the IQAC committee and instrumental in implementation of participatory management of the College. The example for students' leadership qualities is the conduct of Refreshers day and farewell day every year. One more significant contribution is SML Garage -The student Green Corps: One of the best activities with self initiative and implemented on the campus for the benefit of students in specific and for the Community on the whole. A group of twenty five students have come forward voluntarily to form this group. They have taken the task of maintaining the College Garden such as land making, planting, watering, pruning and cleaning. Oshadhi- Medicinal Plant Garden and seed collection is another initiative taken up by Green Corps.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/5-3-2-add-info.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a contribution from the alumni in arranging the COVID-19 test camp free of cost. But the alumni association is not yet registered. The registration process is in the initial stage.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution strives and performs for the student's holistic development i.e. emotional, social, physical, artistic, creative, and spiritual development.

Vision:

To create Social and Scientific temper in the minds of the students, so that they can serve the Society in all spheres and to make them experience the essence of the noble motto of the college-"Sraddhavan Labhathe Gnanam''.

Mission:

To fulfill the vision, the college employs the mission of providing need-based Education, Scientific and communicative skills, equal access, training to inculcate discipline, honesty, morale, creating interest in education and paving the way to all round personality development of students.

The vision and mission are displayed on the college website and the students are given awareness of the vision and mission frequently at meetings. The governance is reflected in the institutional annual action plan.

In the process of executing the mission in tune with the vision, the principal under the guidance and supervision of higher authorities- Commissioner Collegiate Education (CCE), Regional Joint Director of Collegiate Education (RJDC), affiliating university, performs the functions such as planning of the activities, deploying all resources for execution, monitoring the execution process in coordination with College Planning and Development Council (CPDC), Staff council and college-level committees.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a mechanism of providing operational self-governance to various functionaries and responsibilities in order to ensure a decentralized governance system and participatory management. The principal at the College level acts as the chairperson of the IQAC and all statutory committees. The Principal in consultation with the Staff Council constitutes different committees for planning and implementation of different academic, and administrative policies. All academic and operational policies are based on the unanimous decisions and resolutions of the staff council/Self-fund committee/ UGC committee, the IQAC, etc. As a part of participatory management and transparency in the execution of fund utilization, Faculty members are given representation in various committees/cells nominated by the Principal. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. Following are a few examples of different sub-committees which have been constituted by the Principal and Staff Council (2020-21): Admissions committee • UGC committee • RUSA committee • Self-fund Committee • Student Union Committee • Student disciplinary committee • Committee for Physical Education. Students are empowered to play important role in different activities of the College. The functioning of students union further reinforces decentralization.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Staff_committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares and deploys several strategic plans for the overall gradual development of the college. One of such strategies is regarding the improvement of admissions to the college. The admissions committees for campaigning are constituted with a convenor and 2 members for specific Junior Colleges nearby Yemmiganur. Each committee is assigned one or more Junior Colleges. The committees visit colleges assigned to them and create awareness among the students of Junior Colleges about the strengths and opportunities and values that are being provided in our college. Students of the college are also encouraged to spread the goodwill of the college to II-year intermediate students of various colleges. The faculty collects data from intermediate students and be in touch with the students on one to one basis, taking special care about their admission process and giving them assurance of the quality of education. The detailed admission process of our college is advertised through various promotional channels. The admissions of the college over the last three years show the success of this strategy.

Year

Admissions

Trend Percentage

2018-19

131

100

2019-20

233

178

2020-21

266

200

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/621-strategicplan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner, Commissionerate of the Collegiate Education (CCE) is the top-level administrative authority for the college, frames policies, instructs administration procedures, conducts appointments, communicates service rules and procedures through Regional Joint Director and also directly. The Regional Joint Director coordinates with the Commissioner and the principals of the colleges of a region. The principal of the college with the support of various committees constituted through staff resolution, following the guidelines and instructions received from CCE, RJD (Region) and affiliated university manage the college. The staff through staff council resolution selects a senior faculty member as a Vice-Principal for the support of the principal. All the activities of the college are divided into two categories 1. Academics and 2. Administration. Academics are divided into departments, Library, and Physical Education. Each department is headed by a senior faculty member as in charge, who is responsible for the smooth conduct and maintenance of departmental activities which include teaching and other activities. Librarian or Incharge librarian and Physical Director or Incharge Physical Director look after the library and physical education department respectively. Superintendent, Senior Assistant, Junior Assistnts and other sub-ordinates work under the instructions of the principal in dealing with the administrative activities.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Organogram.php
Link to Organogram of the Institution webpage	http://gdcyemmiganur.ac.in/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are effective welfare schemes for teaching and non-teaching staff.

1. General Provident Fund.

The employees subscribe from 6% to 35% of the emoluments to the GPF.

2. Group Insurance Scheme.

In case of sudden death, subscribed employees are given compensation according to their grades.

3. Andhra Pradesh Group Life Insurance (APGLI).

APGLI is a compulsory life insurance scheme apart from other

compulsory saving schemes like GPF/EPF, and GIS.

4. Contributory Pension Scheme.

Employees appointed after 01-09-2004 are brought under Contributory Pension Scheme.

5. Medical reimbursement facility, Employees Health Scheme.

This is a cashless facility provided to employees or the dependents of an employee of Andhra Pradesh.

6. Festival advance, Vehicle loan, Educational Loan, Housing loan, GPF loan.

The Government sanctions advances to non-teaching employees to meet the above expenses and recovers from their salary.

7. Medical, Study, Maternity, Child care, and Paternity leave.

The teaching and non-teaching staff are granted the above leaves as per the norms.

8. Faculty Development Program.

Facilitates staff to participate in OC, RC, Short Term Courses, etc.

9. Leaves

Earned Leave encashment, Gratuity, Ex-gratia, Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

10. Compassionate Appointment in case of death of employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of the college is based on the guidelines issued by the University Grants Commission and the Government of Andhra Pradesh. The performance of the teaching staff is measured through the Annual Self Appraisal Report prepared and submitted by the teaching staff at the end of every academic year. The same is evaluated by the principal and submitted to the CCE. The results are placed on the CCE website. Evaluation is based on the performance in the following 3 categories. 1. Teaching, 2. Involvement in the college, student, and professional development-related activities, 3. Academic or Research activities. Annual confidential reports are also prepared and submitted by the principal. In addition to this Academic audit team of CCEvisits, measures the performance and submits Academic Auditreportsto the principal, action taken report is prepared and submitted to CCE. The results of the performance are considered for general transfers and the Career Advancement Scheme. There is no formal mechanism to measure the performance of non-teaching staff. The performance of the principal is measured through Academic Administrative and Development Performance Indicators prepared by IQAC and evaluated by RJDCE. The AADPI and ASAR scores are placed on the CCE website.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The authority to manage financial resources at the college level is delegated to the principal of the college by the CCE and is responsible for proper utilization of the same. All the books of accounts, invoices, report and evidence are maintained by the administrative office. The proper financial resource utilization is verified through internal and external audits. An internal audit is conducted by the RJDCE official team and occasional audits by chartered accountants are taken by the principal of the college as per the instructions of higher authority for submission of audited reports to them. To have transparent management of financial resources, major financial actions are approved by the staff resolutions. Special committees like UGC, RUSA, Additional Special fee fund, Lab fee fund committee, etc. are formed for proper utilization. There is an external audit system. The external audit is done by the Commissionerate of Collegiate Education, Andhra Pradesh and officials of the accountant general, Government of Andhra Pradesh, as and when necessary.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

45000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives funds from the Government of Andhra Pradesh, UGC, Rashtriya Uchchatar Shiksha Abhiyan (RUSA), special fee and additional special fee funds from students of conventional and restructured courses. Donations are received from philanthropists for specific purposes and general funds. The college is not entitled to earn any other financial resources. Special Grants are received under various schemes from University Grants Commission as per the proposals submitted for specific purposes. Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funds money for the infrastructure and physical assets development of the college, special fee and additional special fee is collected for running conventional and restructured courses. Administrative expenditure is borne by the Government of Andhra Pradesh through the treasury office. The college takes care of transparent utilization of all the financial resources. The principal of the college through staff resolution constitutes committees for the utilization of funds according to the established norms and procedures. UGC, RUSA, Additional Special fee fund, and Lab fee fund committee are examples of such committees. Utilization certificates along with evidence and reports are submitted to concerned authorities for verification and confirmation. All the funds undergo annual internal audits by RJDCE and external audits whenever necessary.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) in the college was established on 02-11-2012. The IQAC committee consists a chairperson, a coordinator and 11 members. The IQAC in coordination with all the departments and students contributed significantly for institutionalizing the following quality assurance strategies.

1. Preparation of Institutional Academic Action Plan for every year, AQAR and AADPI of the Institution, ISO Quality Manual, taking feedback from students and teachers.
2. Implementation of finishing school activities such as student seminars, assignments, student study projects, quiz programs field trips, study tours, etc. to bring transition rate of the slow learners and provide exposure to realia.
3. Promoting a Virtual learning Environment through the functioning of Virtual Classroom, Virtual Classes, Skill Development Programmes, Digital Classes, LMS, and MOOCs. Especially in the backdrop of the Covid-19 Pandemic Lockdown, the faculty conducted classes, Guest Lectures, quizzes by virtual mode from 10-08-2020 to 30-09-2020 & 10-05-2021 to 14-08-2021.
4. Conducting Remedial Coaching Classes in all subjects with the in-house lecturers and with the expert lecturers from the neighboring Colleges through online mode to bridge the gap between slow learners and advanced learners.
5. Conducting awareness programson career guidance and coaching for entrance examinations for PG Courses.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/assets/action_plan_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC prepares Institutional Action Plan considering Academic Calender issued by Rayalaseema University incorporating

advancements in the educational field to make the students fit into the modern world. ICT enabled teaching i.e, online, digital and virtual classes, finishing school activities, talent tests, and need-based certificate courses are such advancements incorporated in the action plan. Takes enough care and provides support for the execution of the action plan without much deviation. IQAC committee visits departments, reviews, monitors their activities, obtains feedback from the students and staff, and then suggests improvements. To monitor the activities of the departments IQAC follows partial e-governance for sharing information and giving feedback on the quality of activities conducted. Organizes staff council meetings to review, and welcome suggestions from the stakeholders to improve the quality of teaching-learning. As a result of the initiatives taken up by the IQAC rate of usage of ICT-enabled teaching increased, 3 certificate courses were conducted, and finishing school activities like talent tests and one district-level online essay writing competition, poster presentation, and quiz were conducted. IQAC, under the guidance of CCE, AP, RJDCE, the Principal, Academic Advisors, District Resource Centre, Rayalaseema University, and the stakeholders strives for enhancing the quality of education.

File Description	Documents
Paste link for additional information	http://www.gdcyemmiganur.ac.in/aqar-2021.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcyemmiganur.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity:

SML Government Degree College, Yemmiganur. Consists of 136 numbers of Girl students and 12 numbers of women employees during the academic year 2020-2021. The Women Empowerment Cell (WEC) conducted various gender-sensitive campaigns and awareness programs during 2020-21 such as National Girl Child Day, International Women's day, Awareness on Women safety, etc.

Safety and Security:

The Discipline Committee, anti-ragging Committee and WEC pay Special attention to the safety and security of women. Any misbehavior towards girl students or eve-teasing is viewed seriously. The members move around the campus during free time to ensure women's safety. Complaint Boxes are set up at all strategic places for students to drop complaints and suggestions about any inconvenience they experience in the college.

Counseling:

Counseling sessions are also organized for girls students on various issues such as their health and hygiene, handling the eve-teasers, the evil of early marriages, women's rights, etc. by inviting experts from the fields of Law, Medicine and Police.

Common Room:

There is a separate Waiting Hall for girl students, with fans and seating arrangements where they can relax, have lunch or prepare for examinations. There are separate toilets for girl students and women staff.

File Description	Documents
Annual gender sensitization action plan	http://www.gdcyemmiganur.ac.in/admn/uploads/711.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gdcyemmiganur.ac.in/admn/uploads/711.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is one of the prime concerns of the institution. This institution has a permanent mechanism for eliminating or minimizing the wastage on the campus, be it of time, power, paper or water. However, where wastage is inevitable and unavoidable, it is managed quite effectively. It is either deposited safely or recycled successfully for the benefit of nature and the community.

Solid Waste Management:

The main Solid wastes on the campus include wastepaper, litter and disposables. The biodegradable waste is shifted to the Vermicompost and Compost pit and is used for the development of

Botanical gardens and plantations on the campus. The non-degradable wastes are separated into recyclable and disposable ones.

Liquid Waste Management:

The wastewater generated by RO Plant is being channelized to plantations. The college is situated in a low-lying area with elevated roads with a small hill habitat. To absorb the rainwater, the students of NSS have dug a number of rainwater harvesting pits at all pivotal points in the college. This water helps to raise the level of groundwater table for the bore wells in the college and surrounding areas.

E-waste Management:

Electronic waste is set apart for reuse, resale, recycling or disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives for providing an inclusive environment for cultural, regional, linguistic, communal socio-economic and other diversities. Since its inception as a co-education college, the SML GDC has been working for the benefit of rural strata; students from sections that belong below the poverty line, students from marginalized sections and Gender diversity. The ultimate aim of imparting education is to manifest the holistic development of stakeholders and enable them as good citizens of the nation. All languages have their own importance and there is a need of inculcating the inclusiveness of linguistics. Hence language-related programs such as matru-basha-dinotsavam and birth anniversaries of famous poets. To bring up tolerance and harmony among students and employees the institution organizes several programs viz. the national festivals like Republic day, Independence Day are celebrated with a lot of fervour, patriotism and enthusiasm. On these occasions, principals and faculty deliver motivational speeches to inculcate the importance of nationalism in students and staff. To promote the spirit of inclusiveness, the college always tries its best by conducting various days of national importance viz., National Voters Day, Teachers Day, National Unity Day, National Education Day, National Constitution Day, Mahatma Gandhi Jayanthi, Dr. B. R. Ambedkar Jayanthi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human Values and Professional Ethics which has a well structured syllabus, is studied by all students as a foundation course for two credits. Environment and sustainability is a part of the foundation course. The students understand the importance to be given for keeping the globe green and hospitable.

Science and Technology is incorporated in curriculum to incite scientific temper and rational assessment among students as it forms the essence of education. This is essential for objective understanding of the past and present to pave path for future. It is inculcated, through seminars, group discussions, debates and projects.

Gender equality: Gender related issues are being addressed in the selection of topics for various courses in Languages and in History modules.

Gender sensitization is carried out in co-curricular activities like debates, elocution, poster presentations etc. Women Empowerment Cell takes up gender related problems and counseling activities.

ICT: The most penetrating cross cutting issue of the time is being tackled in a multi-tasked way. This course spanning for two semesters will provide basics to all students. Availability of computer labs facilitate integration of ICT into curricular practices.

Rights: Intellectual Property Rights is introduced as a module for B.Com II year in IV semester.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates or organizes national and international commemorative days, events and festivals to imbibe the spirit of patriotism, to acquaint the students with the culture and traditions of our country.

National and International Days are celebrated with great enthusiasm. The events are followed either by awareness lectures, rallies, honoring the portraits of famous nation builders or the competitions like elocution, essay writing, Quiz etc. The college organizes these activities to recall the events or contribution of

our leaders in building the nation and to imbibe moral and ethical behavior among the students in their professional and personal lives.

International Commemorative Days:

8th March International Women's Day

June 5th World Environment Day

June 21st International Yoga Day

16th September World Ozone Day

1st December World Aids Day

National Commemorative Days:

23rd January Netaji Subhas Chandrabose Birth Anniversary

25th January National Voters Day

26th January Republic Day

28th February National Science Day

14th April Birth Anniversary of Dr. B. R. Ambedkar

15th August Independence Day

5th September Teachers Day

2nd October Birth Day of Mahathma Gandhi

31st October National Unity Day

11th November National Education Day

26th November National Constitution Day

22nd December National Mathematics Day

24th December National Consumer Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Finishing school activities

Objectives: The objective in implementing these programmes is to build, ensure and enhance the quality culture both in academic and cultural aspects among the stake holders and to bring a transition rate among them.

The context: To provide the students with value added additional inputs in the form of various finishing school activities.

The Practice: Certain finishing school activities are practiced in order to bring transition rate among the students.

Evidence of success:

- Better performance in the examinations and got rid of their inhibitions, shyness and developed a high level of self Confidence.

Problems encountered and Resources required:

No Major problems encountered in the practice.

Title of the Practice: Green Initiatives

Objectives:

To establish Green energy unit on campus and to encourage the SML Garage unit towards green initiatives.

The context:

To mould the students as future good citizens with environment conscious, social involvement and responsibility.

The Practice:

The Department of Botany and NSS Units practices SML Garage activities.

Evidence of success:

The Green Lustier of College Campus is a sign of the result.

Problems encountered and Resources required

No problems are encountered and water facility on campus is to be upgraded.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives and performs for the students' holistic development by adapting certain inclusive practices that are distinctive to its vision, priority and thrust in the following areas.

- Providing quality education with a minimal fee structure
- Promoting academic, physical, moral and cultural development of students
- Motivating students to become e-literates
- Preparing students for the competitive world
- Igniting the innate talents as well as moral and ethical values.

The institution provides adequate and sufficient infrastructure in order to create a perfect academic ambiance on campus. Every year the institution conducts skill development programmes, Career oriented awareness programmes and Job drives etc. Institution

conducts JKC classes to make the students e-literate and acquire life skills and communication skills.

This year Students have participated in rallies of road safety, AIDS awareness and pollution control. The institution conducts awareness programmes on COVID-19, HIV/AIDS, TB, and STI Blood Donation is organized by the Red Ribbon Club and NSS Unit of the college in coordination with the NAACO, APSACS and DAPCU departments. COVID-19 Test Camp, on free of cost. At the outset the Culture code and College Social responsibility pave the way for holistic development of the students.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is an affiliated College to Rayalaseema University, Kurnool, and adheres to the Academic Calendar issued by the University. The institution ensures an effective mechanism for curriculum delivery through a well-planned implementation of the Academic Calendar issued by the Parent University which has relevance to the regional/national/ global developmental needs with well-defined and informed learning objectives, outcomes, and the expected competencies.

Academic Calendar: The Parent University releases Academic Calendar, specifying the date of reopening, duration of each semester, dates of commencing internal examinations, and semester-end examinations along with the information related to the last date of working and term holidays. All the lecturers of every subject prepare an Annual curricular plan according to their workload and timetable. The Curriculum is also incorporated with the cross-cutting issues relevant to Culture, Gender, Environment sustainability Human values, Professional Ethics, Leadership education, development of soft skills, language and presentation skills, etc. as foundation courses.

Curriculum Documentation: The implementation of the curricular plan will be documented day-wise and class-wise in the teaching diary of every lecturer. Annual feedback from students on Teachers' performance, Curriculum, and its modifications is obtained and the analysis of feedback will be submitted to BOS, RU for the further modifications.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcyemmiganur.ac.in/assets/ac2021-22_ug_III_V_sem.jpg

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation starts from the admission itself. Bridge Courses are being offered to prepare the students for the present course content. It is an incessant process in Classrooms by observing, giving attention to the students' active participation and concentration on teaching.

Student - Mentor system helps to identify the barriers such as health, economic status, shabbiness, Language, etc. make the students overcome them.

After the completion of every unit all the teachers conduct student performance-enhancing activities such as assignments, slip tests, Glossary tests, Crossword puzzles, Short answered questions tests, Essay writing, elocution, quiz, Poster competitions, student seminars, JAMs, Group Discussions, study projects, etc. in order to evaluate the students' performance.

Special care is taken to bring the transition rate among the slow learners by implementing remedial coaching and finishing school activities to bridge the gap between slow and advanced learners.

The Physical education department conducts a talent hunt at the beginning of the year and provides special coaching beyond college hours to the identified students' with Games and sports skills.

Students' performance is assessed by conducting internal, semester-end examinations. In order to promote the success rate and to motivate, the students are honored with incentives and gifts.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcyemmiganur.ac.in/assets/ac2021-22 ug III V sem.jpg

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic

A. All of the above

**council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

70

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

70

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Curriculum as Foundation Courses.

Human Values and Professional Ethics:

This course is instructed for all UG Programs and is a compulsory course for all the students which teaches the basic values required to ensure a harmonious existence of humanity.

Environmental Studies: This course is instructed for all UG Programs. To ensure environmental consciousness and to make the students aware of the necessity of environmental protection. A compulsory foundation course on Environmental Education is introduced for all programs of study. The course sensitizes the students to the burning environmental issues plaguing the world in general and our nation in particular. The course also dwells upon the sustainability measures to be undertaken to make the world a better place for our future generations.

Leadership Education:

This course enables the students to think critically about the obstacles and challenges in the process of decision-making. It aims to transform students into good leaders.

Entrepreneurship Management:

This course orient the students to the concept, need, and process of entrepreneurship and help them to understand the market, types of business, and parameters for selecting and running an enterprise successfully.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.gdcyemmiganur.ac.in/admn/uploads/141-142.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year**420**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****301**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are identified as advanced, moderate, and slow learners based on intermediate marks, internal and external exam results, and programs are planned and imparted accordingly. Various student-centric activities like seminars, group discussions, quizzes, Study projects, field trips, and assignments are conducted to facilitate active student-centric learning and bridge the gap between learners of various levels.

Bridge Course is offered at the beginning of the program to impart fundamental knowledge in various courses of their study to minimize the conceptual gap among the students.

For Slow Learners:

Remedial coaching classes are conducted. Special guidance is given during seminars, assignments, and other modes of internal assessment, and in regular classes.

For Advanced Learners:

Study projects, certificate courses, courses through MOOCs, SWAYAM, and NPTEL platform are offered, and participation in the national webinars, and workshops is encouraged. The meritorious students are given proficiency and endowment prizes every year.

Mentor and mentee system, invited lectures and educational visits, career guidance, and job-oriented training through JKC, open access to the library, and e-learning through virtual classes, Digital classrooms, ELL, and JKC, to learn on their own, are provided. UG students for PG CET and PG students for APSET, NET, and competitive examinations are encouraged to prepare.

File Description	Documents
Link for additional Information	http://gdcyemmiganur.ac.in/admn/uploads/SPO organised.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
688	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centric methods are adopted to enhance the teaching-learning experience. Recapitulation, Brainstorming, Assignments, seminars, study projects, and various group activities like group discussion, peer learning, poster presentation, teaching aids preparation, exhibitions, quiz, crossword puzzles, etc. are conducted to facilitate active student-centric learning. Subject Bulletin Boards are maintained by the students to display, to update students with recent trends and developments in the subjects concerned. Students are motivated to use the central library, Inflibnet

and other e-resources, ELL lab, Virtual lab and have access to cutting-edge technology in experimentation. LCD, Smart Board and Audio-Visual aids are used for better concept clarity and understanding. YouTube videos, CCE LMS, NPTEL video lectures, SWAYAM videos, MOOCs courses, Web-based case studies, Educational websites, and O-labs are used for blended classroom teaching. Educational/field trips to various places like research labs/centers and places of historical importance to give them first-hand learning experience and to inculcate a sense of scientific temper and Indian culture and tradition in them. Student exchange programs are organized to share knowledge and expertise with the students of other colleges. Certificate courses and study projects are offered for experiential learning. State and National Webinars are organized in the college by inviting experts from Academia.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/scm.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools including online resources for effective teaching and learning process. During the COVID-19 pandemic, the process of blended teaching and learning was adopted. In addition to the off-line teaching methodologies, the faculty use various ICT-enabled tools for an effective teaching-learning process. 3 digital classrooms, JKC lab, ELL lab, and Botany lab are provided with an LCD projector and internet facility to access e-content and online video lessons. Various departments in the college are provided computers with internet facility. The college is provided with one virtual classroom for sharing knowledge and expertise with other colleges. Faculty members are involved in the development of e-content, video making, and question bank generation for the Learning Management System of Commissionerate of Collegiate Education, Andhra Pradesh. All the faculty and students are encouraged to do MOOCs from SWAYAM, SWAYAMPRAHA, NPTEL, COURSERA, and other e-courses platforms to update themselves with recent developments in their field. Our college is provided with one computer laboratory with an internet facility

to promote independent learning among students. The college library is provided with N-LIST membership which gives free access to various research journals and reference books. All the students are encouraged to make use of this facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdcyemmiganur.ac.in/admn/uploads/icttools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

110

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Mechanism of Internal assessment starts from the admissions. Bridge Courses are being offered to prepare the students who are not having previous knowledge of the course content. Student - Mentor system helps to identify the barriers such as health, economic status, shabbiness, Language, etc. To help the students to overcome them. After the completion of every unit student performance-enhancing activities such as assignments, Glossary tests, Crossword puzzles, Short answered questions tests, Essay writing, elocution, quiz, poster competitions, student seminars, JAMs, Group Discussions, and study projects are conducted. In the university prescribed semester system, there is an internal examination and an

external examination for the assessment of student performance. The internal assessment includes an internal examination for 20 marks and a seminar presentation for 10 marks and 30 marks in toto. The remedial coaching and certain finishing school activities are conducted to bridge the gap between slow learners and advanced learners. Evaluation of students is done subject-wise and group-wise. After evaluation, the students are informed of their performance and progress. Remedial Classes are offered to slow learners and material is supplied. The rewards, gold medals, and appreciation certificates are issued to promote success and motivate students.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/intasst.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances related to internal examinations are a few as the mechanism of internal assessment is transparent and robust. The college examination branch conducts the internal examinations meticulously with utmost care. The grievances from the students are given below:

1.Requested for the timely display of internal marks on the notice board

2.Requested for the question papers from the prescribed syllabus.

3.Requested for the revaluation of the undervaluated papers.

The examination committee positively responded and redressed the above by consulting with the concerned departments under the chairmanship of principal.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/252.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program outcomes, programme specific outcomes, course outcomes, and the core syllabus of the Programmes, which aim at imparting knowledge and skills which are essential for building students' competence, personality, and ability to suit the present market need, were framed and approved by APSHE and modified by the BOS of Rayalaseema University based on the needs and relevancy as well. There is also an emphasis on the holistic development of the students. The POs, PSOs, and COs are so stated, keeping in view the prime motto of the college i.e. "Sraddhavan Labhate Gnanam" and the Noble Mission of the College to work for the holistic development of students. Awareness programs on Programme outcomes and course outcomes are conducted for the students at the beginning of the academic year, and encouraged to work towards achieving course outcomes throughout the course. A detailed abstract of POS, PSOs and COs is placed on the College website to create awareness among the stakeholders.

Programmes Offered

S.No.

Programmes

UG Programmes

1

B.Sc. MPC/ BZC/ MPCs

2

B.A. HEP

3

B.Com General / Computer applications

Languages

1

Telugu

2

English

PG Programmes

1

MA Telugu

2

MA Economics

3

MA English

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcyemmiganur.ac.in/admn/uploads/outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Programme Outcomes and Course Outcomes is done on a regular basis. The evaluation includes Internal and External evaluation. The college conducts an internal evaluation and the University i.e., Rayalaseema University, conducts an external evaluation.

The internal evaluation consists of assignments at the end of each unit, question and answer sessions, slip tests, general observation of the students' performance, a seminar for 10 marks, and two internal examinations for 20 marks for each exam, an average of the results of the two internal examinations is taken as a final outcome of the course at the college level. participation and performance in various co-curricular activities, extra-curricular activities, higher education, and placement is also considered for internal evaluation of the student.

The external evaluation consists of a semester-end examination for 70 marks. At the end of each semester, an examination is conducted and it is evaluated by the subject experts keeping the students' details unknown to the evaluator.

The results of internal and external examinations are announced by the university placing them on the website representing the outcomes of the programme and course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdcyemmiganur.ac.in/admn/uploads/passper.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gdcyemmiganur.ac.in/admn/uploads/passper.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdcyemmiganur.ac.in/admn/uploads/271sss.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10000 rupees

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://gdcyemmiganur.ac.in/assets/project/grants10000.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, under the constituent bodies of NSS, with its 100 volunteers, and Red Ribbon Club actively participate in extension activities for community development, sensitizing the students on social issues, and their holistic development.

RED RIBBON CLUB: It aims at harnessing the potential of the youth for community service by equipping them with correct information on physical and mental health, social abuse, nutritional aspects, reproductive health, and blood donations.

National Service Scheme: Functions with the motto "NOT ME- BUT YOU" and develops a meaningful linkage between the campus and the community.

NSS, RRC collectively organize various community services related activities like swachh bharat programmes viz. clean and green, plantations, awareness on health and hygiene, awareness on HIV/AIDS, TB, STI, and Blood Donation.

NSS organizes awareness programs on government welfare schemes viz. Swachh Bharat Abhiyan, Jagananna Swachh Sankalpam, Cleanliness drive, Digital India, Covid-19 Test Camp, Road safety rally, Women safety and protection, the importance of girl child.

Celebrates important days like World Environment Day, International Yoga Day, World Ozone Day, NSS Day, Rashtriya

Ektha Divas (National Unity Day), National Education Day, Constitution Day, Human Rights Day, World Aids Day, National Pollution Control Day, Road Safety Day, National Voters Day, etc.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/3331.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

46

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2755

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**9**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has sufficient infrastructure facilities viz., classrooms, laboratories, computing equipment, and a playground in the campus area of around 10 acres with green land and full tree cover providing a very pleasant and eco-friendly environment.

Class Rooms:

The college has 15 well-furnished and spacious classrooms with good ventilation. Among them, 04 classrooms are equipped with ICT facilities like LCD projectors and internet connectivity.

Laboratories:**Particulars of Lab or Equipment****Number****Zoology****01****Botany**

01

Chemistry

01

Physics

01

English Language Lab

01

Jawahar Knowledge Center

01

Computer Lab

01

Total computers with LAN facility

80

Printers

14

Copiers

05

LCD projectors

07

Internet Bandwidth

100 MBPS

Seminar Halls:

The college has 01 seminar hall hosting equipped with White

Board, Stage, Podium, and a portable internet-connected Public Address System.

Library:

The library has a collection of 23,279 books comprising 9,000 latest volumes of textbooks. There are 1500 reference books, and 12,500 books on other subjects, 201 CDs collection. The college maintains 11 departmental libraries and subscribes to INFLIBNET.

Other Infrastructure

The college has one mineral water plant, a botanical garden with 70 different medicinal plants, three rainwater harvesting pits, Fish pond, Zoology museum housing 70 different specimens, and 22 toilets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/411AddlInfoinfrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college explores, recognizes, and nourishes all the dimensions of students. A playground of 4.5 acres and a seminar hall for indoor games and sports enables the students to participate in huge numbers in many sports and games at a time.

Sports and Games field and ground

The college encourages and involves the students in sports and games since its inception in 1982. The physical Director, equipped with sports and games material, trains the students. Students actively participate in Intra and Inter College, District, State, and National level Sports and Games.

S.No.

Name of the court

Dimensions/ Size

1.

Volleyball Court**18x 9 meters**

2.

Ball badminton court**12 by 24 meters**

3.

Kho-kho court**36 by 18 meters**

4.

Kabaddi court**12X 8 Meters**

5.

Tennikoit court**12.22x 5.5 meters****Cultural Activities and Yoga**

Various cultural activities are planned to explore intelligence and skills of various kinds. The college as a whole and in collaboration with the NSS Unit and other departments organizes cultural activities. The college has an open stage, a portico in the administrative building, an open ground, a portable public address system, and a shed for conducting yoga and other cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/412infragameessports.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/413ICTenabledTeaching.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

171090

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is not yet automated. The automation process is at initial stage.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates software in accordance with IT equipment's version, compatibility, and support. During the year 11 computers in English Language Lab having windows 7 32-bit operating systems were updated to Windows 7 64-bit operating system. Tally accounting software is now installed on 28 computers available in the English Language Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

604672

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

System for maintenance and utilization of physical, academic, and support facilities:

All the physical, Academic, and Support Facilities are purchased in accordance with the rules and procedures of CCE, AP, and the Government of Andhra Pradesh. At the college, staff resolutions are taken for each and every procedure and the Cost Completion certificates and utilization certificates are sent to the funding agency.

Maintenance:

The institution receives funds from State Govt., UGC, RUSA, etc to establish and enhance physical, academic, and support

facilities. Stock registers are maintained as per the norms and principles of the funding agency. The repairs, renovations, and replacement of components and all the maintenance of the infrastructure are met from the Special Fee fund, additional special fee fund, general budget, OOE, etc at the request of in-charges. NSS volunteers take the responsibility for greenery maintenance on the campus.

Utilization:

The infrastructure is put to the maximum use by assigning each infrastructure facility to an in-charge and the principal acts as the highest authority at the college level for guiding, instructing, and taking necessary actions for maximum effective utilization. Timely staff meetings are conducted for open discussions, suggestions, and making resolutions on issues related to maintenance and utilization.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

580

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gdcyemmiganur.ac.in/admn/uploads/513AddlInfo.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

320

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

320

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The active participation of Student Council and representatives of students in College extension activities such as NSS conducting Society outreach programmes, Swachh Bharat Abhiyaan and rallies is remarkable. They have created a profound influence on local society with their significant rallies on HIV/AIDS, Right to Vote, Swachha Bharath, Medical camps, AIDS awareness, Women empowerment, Gender rights, Right to information, National integration, etc. to create a sense of awareness on social, Cultural, Gender, Health and environmental issues. The student representatives are the members of the IQAC committee and instrumental in implementation of participatory management of the College. The example for students' leadership qualities is the conduct of Refreshers day and farewell day every year. One more significant contribution is SML Garage -The student Green Corps: One of the best activities with self initiative and implemented on the campus for the benefit of students in specific and for the Community on the whole. A group of twenty five students have come forward voluntarily to form this group. They have taken the task of maintaining the College Garden such as land making, planting, watering, pruning and cleaning. Oshadhi- Medicinal Plant Garden and seed collection is another initiative taken up by Green Corps.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/5-3-2-add-info.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a contribution from the alumni in arranging the COVID-19 test camp free of cost. But the alumni association is not yet registered. The registration process is in the initial stage.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The institution strives and performs for the student's holistic development i.e. emotional, social, physical, artistic, creative, and spiritual development.</p> <p>Vision:</p> <p>To create Social and Scientific temper in the minds of the students, so that they can serve the Society in all spheres and to make them experience the essence of the noble motto of the college-"Sraddhavan Labhathe Gnanam''.</p> <p>Mission:</p> <p>To fulfill the vision, the college employs the mission of providing need-based Education, Scientific and communicative skills, equal access, training to inculcate discipline, honesty, morale, creating interest in education and paving the way to all round personality development of students.</p> <p>The vision and mission are displayed on the college website and the students are given awareness of the vision and mission frequently at meetings. The governance is reflected in the institutional annual action plan.</p> <p>In the process of executing the mission in tune with the vision, the principal under the guidance and supervision of higher authorities- Commissioner Collegiate Education (CCE), Regional Joint Director of Collegiate Education (RJDC), affiliating university, performs the functions such as planning of the activities, deploying all resources for execution, monitoring the execution process in coordination with College Planning and Development Council (CPDC), Staff council and college-level committees.</p>	

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a mechanism of providing operational self-governance to various functionaries and responsibilities in order to ensure a decentralized governance system and participatory management. The principal at the College level acts as the chairperson of the IQAC and all statutory committees. The Principal in consultation with the Staff Council constitutes different committees for planning and implementation of different academic, and administrative policies. All academic and operational policies are based on the unanimous decisions and resolutions of the staff council/Self-fund committee/ UGC committee, the IQAC, etc. As a part of participatory management and transparency in the execution of fund utilization, Faculty members are given representation in various committees/cells nominated by the Principal. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. Following are a few examples of different sub-committees which have been constituted by the Principal and Staff Council (2020-21): Admissions committee • UGC committee • RUSA committee • Self-fund Committee • Student Union Committee • Student disciplinary committee • Committee for Physical Education. Students are empowered to play important role in different activities of the College. The functioning of students union further reinforces decentralization.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Staff_committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares and deploys several strategic plans for the overall gradual development of the college. One of such strategies is regarding the improvement of admissions to the college. The admissions committees for campaigning are constituted with a convenor and 2 members for specific Junior Colleges nearby Yemmiganur. Each committee is assigned one or more Junior Colleges. The committees visit colleges assigned to them and create awareness among the students of Junior Colleges about the strengths and opportunities and values that are being provided in our college. Students of the college are also encouraged to spread the goodwill of the college to II-year intermediate students of various colleges. The faculty collects data from intermediate students and be in touch with the students on one to one basis, taking special care about their admission process and giving them assurance of the quality of education. The detailed admission process of our college is advertised through various promotional channels. The admissions of the college over the last three years show the success of this strategy.

Year

Admissions

Trend Percentage

2018-19

131

100

2019-20

233

178

2020-21

266

200

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdcyemmiganur.ac.in/admn/uploads/621-strategicplan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner, Commissionerate of the Collegiate Education (CCE) is the top-level administrative authority for the college, frames policies, instructs administration procedures, conducts appointments, communicates service rules and procedures through Regional Joint Director and also directly. The Regional Joint Director coordinates with the Commissioner and the principals of the colleges of a region. The principal of the college with the support of various committees constituted through staff resolution, following the guidelines and instructions received from CCE, RJD (Region) and affiliated university manage the college. The staff through staff council resolution selects a senior faculty member as a Vice-Principal for the support of the principal. All the activities of the college are divided into two categories 1. Academics and 2. Administration. Academics are divided into departments, Library, and Physical Education. Each department is headed by a senior faculty member as in charge, who is responsible for the smooth conduct and maintenance of departmental activities which include teaching and other activities. Librarian or Incharge librarian and Physical Director or Incharge Physical Director look after the library and physical education department respectively. Superintendent, Senior Assistant, Junior Assistnts and other sub-ordinates work under the instructions of the principal in dealing with the administrative activities.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/Organogram.php
Link to Organogram of the Institution webpage	http://gdcyemmiganur.ac.in/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are effective welfare schemes for teaching and non-teaching staff.

1. General Provident Fund.

The employees subscribe from 6% to 35% of the emoluments to the GPF.

2. Group Insurance Scheme.

In case of sudden death, subscribed employees are given compensation according to their grades.

3. Andhra Pradesh Group Life Insurance (APGLI).

APGLI is a compulsory life insurance scheme apart from other

compulsory saving schemes like GPF/EPF, and GIS.

4. Contributory Pension Scheme.

Employees appointed after 01-09-2004 are brought under Contributory Pension Scheme.

5. Medical reimbursement facility, Employees Health Scheme.

This is a cashless facility provided to employees or the dependents of an employee of Andhra Pradesh.

6. Festival advance, Vehicle loan, Educational Loan, Housing loan, GPF loan.

The Government sanctions advances to non-teaching employees to meet the above expenses and recovers from their salary.

7. Medical, Study, Maternity, Child care, and Paternity leave.

The teaching and non-teaching staff are granted the above leaves as per the norms.

8. Faculty Development Program.

Facilitates staff to participate in OC, RC, Short Term Courses, etc.

9. Leaves

Earned Leave encashment, Gratuity, Ex-gratia, Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

10. Compassionate Appointment in case of death of employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year	
28	
File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>The performance appraisal system of the college is based on the guidelines issued by the University Grants Commission and the Government of Andhra Pradesh. The performance of the teaching staff is measured through the Annual Self Appraisal Report prepared and submitted by the teaching staff at the end of every academic year. The same is evaluated by the principal and submitted to the CCE. The results are placed on the CCE website. Evaluation is based on the performance in the following 3 categories. 1. Teaching, 2. Involvement in the college, student, and professional development-related activities, 3. Academic or Research activities. Annual confidential reports are also prepared and submitted by the principal. In addition to this Academic audit team of CCEvisits, measures the performance and submits Academic Auditreportsto the principal, action taken report is prepared and submitted to CCE. The results of the performance are considered for general transfers and the Career Advancement Scheme. There is no formal mechanism to measure the performance of non-teaching staff. The performance of the principal is measured through Academic Administrative and Development Performance Indicators prepared by IQAC and evaluated by RJDCE. The AADPI and ASAR scores are placed on the CCE website.</p>	

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The authority to manage financial resources at the college level is delegated to the principal of the college by the CCE and is responsible for proper utilization of the same. All the books of accounts, invoices, report and evidence are maintained by the administrative office. The proper financial resource utilization is verified through internal and external audits. An internal audit is conducted by the RJDCE official team and occasional audits by chartered accountants are taken by the principal of the college as per the instructions of higher authority for submission of audited reports to them. To have transparent management of financial resources, major financial actions are approved by the staff resolutions. Special committees like UGC, RUSA, Additional Special fee fund, Lab fee fund committee, etc. are formed for proper utilization. There is an external audit system. The external audit is done by the Commissionerate of Collegiate Education, Andhra Pradesh and officials of the accountant general, Government of Andhra Pradesh, as and when necessary.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

45000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives funds from the Government of Andhra Pradesh, UGC, Rashtriya Uchchatar Shiksha Abhiyan (RUSA), special fee and additional special fee funds from students of conventional and restructured courses. Donations are received from philanthropists for specific purposes and general funds. The college is not entitled to earn any other financial resources. Special Grants are received under various schemes from University Grants Commission as per the proposals submitted for specific purposes. Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funds money for the infrastructure and physical assets development of the college, special fee and additional special fee is collected for running conventional and restructured courses. Administrative expenditure is born by the Government of Andhra Pradesh through the treasury office. The college takes care of transparent utilization of all the financial resources. The principal of the college through staff resolution constitutes committees for the utilization of funds according to the established norms and procedures. UGC, RUSA, Additional Special fee fund, and Lab fee fund committee are examples of such committees. Utilization certificates along with evidence and reports are submitted to concerned authorities for verification and confirmation. All the funds undergo annual internal audits by RJDCE and external audits whenever necessary.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) in the college was established on 02-11-2012. The IQAC committee consists a chairperson, a coordinator and 11 members. The IQAC in coordination with all the departments and students contributed significantly for institutionalizing the following quality assurance strategies.

1. Preparation of Institutional Academic Action Plan for every year, AQAR and AADPI of the Institution, ISO Quality Manual, taking feedback from students and teachers.

2. Implementation of finishing school activities such as student seminars, assignments, student study projects, quiz programs field trips, study tours, etc. to bring transition rate of the slow learners and provide exposure to realia.

3. Promoting a Virtual learning Environment through the functioning of Virtual Classroom, Virtual Classes, Skill Development Programmes, Digital Classes, LMS, and MOOCs. Especially in the backdrop of the Covid-19 Pandemic Lockdown, the faculty conducted classes, Guest Lectures, quizzes by virtual mode from 10-08-2020 to 30-09-2020 & 10-05-2021 to 14-08-2021.

4. Conducting Remedial Coaching Classes in all subjects with the in-house lecturers and with the expert lecturers from the neighboring Colleges through online mode to bridge the gap between slow learners and advanced learners.

5. Conducting awareness program on career guidance and coaching for entrance examinations for PG Courses.

File Description	Documents
Paste link for additional information	http://gdcyemmiganur.ac.in/assets/action_plan_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC prepares Institutional Action Plan considering Academic Calender issued by Rayalaseema University incorporating advancements in the educational field to make the students fit into the modern world. ICT enabled teaching i.e, online, digital and virtual classes, finishing school activities, talent tests, and need-based certificate courses are such advancements incorporated in the action plan. Takes enough care and provides support for the execution of the action plan without much deviation. IQAC committee visits departments, reviews, monitors their activities, obtains feedback from the students and staff, and then suggests improvements. To monitor the activities of the departments IQAC follows partial e-governance for sharing information and giving feedback on the quality of activities conducted. Organizes staff council meetings to review, and welcome suggestions from the stakeholders to improve the quality of teaching-learning. As a result of the initiatives taken up by the IQAC rate of usage of ICT-enabled teaching increased, 3 certificate courses were conducted, and finishing school activities like talent tests and one district-level online essay writing competition, poster presentation, and quiz were conducted. IQAC, under the guidance of CCE, AP, RJDCE, the Principal, Academic Advisors, District Resource Centre, Rayalaseema University, and the stakeholders strives for enhancing the quality of education.

File Description	Documents
Paste link for additional information	http://www.gdcyemmiganur.ac.in/aqar-2021.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcyemmiganur.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity:

SML Government Degree College, Yemmiganur. Consists of 136 numbers of Girl students and 12 numbers of women employees during the academic year 2020-2021. The Women Empowerment Cell (WEC) conducted various gender-sensitive campaigns and awareness programs during 2020-21 such as National Girl Child Day, International Women's day, Awareness on Women safety, etc.

Safety and Security:

The Discipline Committee, anti-ragging Committee and WEC pay Special attention to the safety and security of women. Any misbehavior towards girl students or eve-teasing is viewed seriously. The members move around the campus during free time to ensure women's safety. Complaint Boxes are set up at all strategic places for students to drop complaints and suggestions about any inconvenience they experience in the college.

Counseling:

Counseling sessions are also organized for girls students on various issues such as their health and hygiene, handling the eve-teasers, the evil of early marriages, women's rights, etc. by inviting experts from the fields of Law, Medicine and Police.

Common Room:

There is a separate Waiting Hall for girl students, with fans and seating arrangements where they can relax, have lunch or prepare for examinations. There are separate toilets for girl students and women staff.

File Description	Documents
Annual gender sensitization action plan	http://www.gdcyemmiganur.ac.in/admn/uploads/711.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gdcyemmiganur.ac.in/admn/uploads/711.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is one of the prime concerns of the institution. This institution has a permanent mechanism for eliminating or minimizing the wastage on the campus, be it of time, power, paper or water. However, where wastage is inevitable and unavoidable, it is managed quite effectively. It is either deposited safely or recycled successfully for the benefit of nature and the community.

Solid Waste Management:

The main Solid wastes on the campus include wastepaper, litter and disposables. The biodegradable waste is shifted to the Vermicompost and Compost pit and is used for the development of Botanical gardens and plantations on the campus. The non-degradable wastes are separated into recyclable and disposable ones.

Liquid Waste Management:

The wastewater generated by RO Plant is being channelized to plantations. The college is situated in a low-lying area with elevated roads with a small hill habitat. To absorb the rainwater, the students of NSS have dug a number of rainwater harvesting pits at all pivotal points in the college. This water helps to raise the level of groundwater table for the bore wells in the college and surrounding areas.

E-waste Management:

Electronic waste is set apart for reuse, resale, recycling or disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts

C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives for providing an inclusive environment for cultural, regional, linguistic, communal socio-economic and other diversities. Since its inception as a co-education college, the SML GDC has been working for the benefit of rural strata; students from sections that belong below the poverty line, students from marginalized sections and Gender diversity. The ultimate aim of imparting education is to manifest the holistic development of stakeholders and enable them as good citizens of the nation. All languages have their own importance and there is a need of inculcating the inclusiveness of linguistics. Hence language-related programs such as matru-basha-dinotsavam and birth anniversaries of famous poets. To bring up tolerance and harmony among students and employees the institution organizes several programs viz. the national festivals like Republic day, Independence Day are celebrated with a lot of fervour, patriotism and enthusiasm. On these occasions, principals and faculty deliver motivational speeches to inculcate the importance of nationalism in students and staff. To promote the spirit of inclusiveness, the college always tries its best by conducting various days of national importance viz., National Voters Day, Teachers Day, National Unity Day, National Education Day, National Constitution Day, Mahathma Gandhi

Jayanthi, Dr. B. R. Ambedkar Jayanthi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human Values and Professional Ethics which has a well structured syllabus, is studied by all students as a foundation course for two credits. Environment and sustainability is a part of the foundation course. The students understand the importance to be given for keeping the globe green and hospitable.

Science and Technology is incorporated in curriculum to incite scientific temper and rational assessment among students as it forms the essence of education. This is essential for objective understanding of the past and present to pave path for future. It is inculcated, through seminars, group discussions, debates and projects.

Gender equality: Gender related issues are being addressed in the selection of topics for various courses in Languages and in History modules.

Gender sensitization is carried out in co-curricular activities like debates, elocution, poster presentations etc. Women Empowerment Cell takes up gender related problems and counseling activities.

ICT: The most penetrating cross cutting issue of the time is being tackled in a multi-tasked way. This course spanning for two semesters will provide basics to all students. Availability of computer labs facilitate integration of ICT into curricular practices.

Rights: Intellectual Property Rights is introduced as a module for B.Com II year in IV semester.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates or organizes national and international commemorative days, events and festivals to imbibe the spirit of patriotism, to acquaint the students with the culture and traditions of our country.

National and International Days are celebrated with great enthusiasm. The events are followed either by awareness lectures, rallies, honoring the portraits of famous nation builders or the competitions like elocution, essay writing,

Quiz etc. The college organizes these activities to recall the events or contribution of our leaders in building the nation and to imbibe moral and ethical behavior among the students in their professional and personal lives.

International Commemorative Days:

8th March International Women's Day

June 5th World Environment Day

June 21st International Yoga Day

16th September World Ozone Day

1st December World Aids Day

National Commemorative Days:

23rd January Netaji Subhas Chandrabose Birth Anniversary

25th January National Voters Day

26th January Republic Day

28th February National Science Day

14th April Birth Anniversary of Dr. B. R. Ambedkar

15th August Independence Day

5th September Teachers Day

2nd October Birth Day of Mahathma Gandhi

31st October National Unity Day

11th November National Education Day

26th November National Constitution Day

22nd December National Mathematics Day

24th December National Consumer Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Finishing school activities

Objectives: The objective in implementing these programmes is to build, ensure and enhance the quality culture both in academic and cultural aspects among the stake holders and to bring a transition rate among them.

The context: To provide the students with value added additional inputs in the form of various finishing school activities.

The Practice: Certain finishing school activities are practiced in order to bring transition rate among the students.

Evidence of success:

- Better performance in the examinations and got rid of their inhibitions, shyness and developed a high level of Self Confidence.

Problems encountered and Resources required:

No Major problems encountered in the practice.

Title of the Practice: Green Initiatives

Objectives:

To establish Green energy unit on campus and to encourage the

SML Garage unit towards green initiatives.**The context:**

To mould the students as future good citizens with environment conscious, social involvement and responsibility.

The Practice:

The Department of Botany and NSS Units practices SML Garage activities.

Evidence of success:

The Green Lustier of College Campus is a sign of the result.

Problems encountered and Resources required

No problems are encountered and water facility on campus is to be upgraded.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives and performs for the students' holistic development by adapting certain inclusive practices that are distinctive to its vision, priority and thrust in the following areas.

- Providing quality education with a minimal fee structure
- Promoting academic, physical, moral and cultural development of students
- Motivating students to become e-literates
- Preparing students for the competitive world
- Igniting the innate talents as well as moral and ethical values.

The institution provides adequate and sufficient infrastructure in order to create a perfect academic ambiance on campus. Every

year the institution conducts skill development programmes, Career oriented awareness programmes and Job drives etc. Institution conducts JKC classes to make the students e-literate and acquire life skills and communication skills.

This year Students have participated in rallies of road safety, AIDS awareness and pollution control. The institution conducts awareness programmes on COVID-19, HIV/AIDS, TB, and STI Blood Donation is organized by the Red Ribbon Club and NSS Unit of the college in coordination with the NAACO, APSACS and DAPCU departments. COVID-19 Test Camp, on free of cost. At the outset the Culture code and College Social responsibility pave the way for holistic development of the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- To conduct and to Promote the participation of students and staff in webinars, seminars, workshops, sports and cultural activities organized by the college and external agencies.
- To increase the number of eco friendly initiatives and Society outreach programmes.
- To conduct job oriented and entrepreneur ship certificate courses.
- To automate the Library.
- To establish as many as MoUs.
- To construct more number of rain water harvesting pits on campus.
- To enroll the students in MOOCs online courses.
- To register Alumni association.
- Encouragement to the Campus Green Corps- SML Garage to conduct and to participate in more eco-friendly activities and programmes.
- Preparation of College, Staff and students for the AA process of II cycle NAAC accreditation.
- Provision of online submission for student satisfaction survey in student corner link of college website.
- Provision of free coaching and material supplementation

for PG entrance in all subjects.

- Enhancement of number of student centric activities.
- Preparation of action plan with time line for the preparation of IIQA, SSR, Latest student database etc.

NAAC